

VESSEL EVALUATION FORM

Name of vessel: .

Ex. names: .

Call sign: .

Official no.: .

Port and state of registry: .

Type of vessel:

Year and country of construction:

Classification society:

Operational status of vessel during survey:

Surveying company:

Name of attending surveyor:

Date(s) and place of survey:

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CAPTAIN'S INFORMATION

Name of vessel: _____

Owners: _____

Managers: _____

Expected trading area: _____ Period under present management: _____

Vessel's particulars:

Length: _____ Dead weight S: _____ Gross tonnage: _____

Breadth: _____ Light weight: _____ Net tonnage: _____

CLASS SURVEYS:	Date	Yes	No	
Next special / renewal survey is due:	_____			
Date of previous dry docking:	_____			Is the vessel under continuous hull survey <input type="checkbox"/> <input type="checkbox"/>
Expected date of next dry docking:	_____			

DRY CARGO VESSELS:	Yes	No	TANKERS:	Yes	No
Is the following equipment provided on board?:			Is the following equipment provided on board?:		
Sufficient spares, equipment, tools and paint to properly maintain the vessel	<input type="checkbox"/>	<input type="checkbox"/>	Sufficient spares, equipment, tools and paint to properly maintain the vessel	<input type="checkbox"/>	<input type="checkbox"/>
Mechanical cargo ventilation	<input type="checkbox"/>	<input type="checkbox"/>	Crude oil washing	<input type="checkbox"/>	<input type="checkbox"/>
Remote controlled ballast valves	<input type="checkbox"/>	<input type="checkbox"/>	Inert gas	<input type="checkbox"/>	<input type="checkbox"/>
Hydraulic operated hatches	<input type="checkbox"/>	<input type="checkbox"/>	Remote controlled cargo valves	<input type="checkbox"/>	<input type="checkbox"/>
Cargo gear	<input type="checkbox"/>	<input type="checkbox"/>	Oily discharge monitor	<input type="checkbox"/>	<input type="checkbox"/>
Fixed fire protection in cargo holds	<input type="checkbox"/>	<input type="checkbox"/>	Segregated ballast tanks only	<input type="checkbox"/>	<input type="checkbox"/>
Please state number of holds	_____		Stainless steel cargo tanks	<input type="checkbox"/>	<input type="checkbox"/>
Please state number of hatches	_____		If Y above, are these cladded?	<input type="checkbox"/>	<input type="checkbox"/>
			Please state number of cargo tanks	_____	
			Is coating intact in all tanks?	<input type="checkbox"/>	<input type="checkbox"/>

The master is requested to confirm that the vessel to the best of his knowledge is seaworthy and cargoworthy and free from any defects to its structure and equipment which could create hazards to the vessel, the crew or the cargo, or, alternatively, that any known defects have been brought to the attention of the surveyor appointed by Skuld.

Date: _____ Master's signature: _____

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CHIEF ENGINEER'S INFORMATION

Name of vessel: _____

Main engine make: _____

Number of auxilliary engines: _____

IS THE VESSEL EQUIPPED WITH THE FOLLOWING?:

	Yes	No		Yes	No
Variable pitch propeller	<input type="checkbox"/>	<input type="checkbox"/>	Bow thruster	<input type="checkbox"/>	<input type="checkbox"/>
Emergency generator	<input type="checkbox"/>	<input type="checkbox"/>	Sewage treatment tank	<input type="checkbox"/>	<input type="checkbox"/>
Boilers	<input type="checkbox"/>	<input type="checkbox"/>	Waste incinerator	<input type="checkbox"/>	<input type="checkbox"/>
Emergency fire pump	<input type="checkbox"/>	<input type="checkbox"/>	Oily water separator	<input type="checkbox"/>	<input type="checkbox"/>

ARE THE FOLLOWING SAMPLED REGULARLY FOR ANALYSIS ASHORE?:

	Yes	No		Yes	No
Main engine lube oil	<input type="checkbox"/>	<input type="checkbox"/>	Aux. engine lube oil	<input type="checkbox"/>	<input type="checkbox"/>
Boiler water	<input type="checkbox"/>	<input type="checkbox"/>	Fuel oil	<input type="checkbox"/>	<input type="checkbox"/>
Fresh water	<input type="checkbox"/>	<input type="checkbox"/>			

	Yes	No
Have all fuel oil tanks been cleaned within the last 24 months?	<input type="checkbox"/>	<input type="checkbox"/>
Are any machinery class surveys overdue?	<input type="checkbox"/>	<input type="checkbox"/>
Are there double bottom tanks under machinery spaces?	<input type="checkbox"/>	<input type="checkbox"/>
Is all machinery in full working order?	<input type="checkbox"/>	<input type="checkbox"/>

The Chief Engineer is requested to confirm that the vessel to the best of his knowledge is seaworthy and cargoworthy and free from any defects to its structure and equipment, which could create hazards to the vessel, the crew or the cargo or which could render any equipment or machinery inoperable, or, alternatively, that any known defects have been brought to the attention of the surveyor appointed by Skuld.

Date: _____ Chief engineer's signature: _____

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SURVEYOR'S QUESTIONNAIRE

A. CERTIFICATES, MANUALS AND MANAGEMENT

A1.	All of the following certificates applicable to the type of vessel were sighted, and it was verified that none of these were provisional, conditional or with overdue surveys, and all were free from recommendations.	Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No		Yes	No
A.1.1			A.1.6		
Safety Construction	<input type="checkbox"/>	<input type="checkbox"/>	Grain authorization	<input type="checkbox"/>	<input type="checkbox"/>
A.1.2			A.1.7		
Safety equipment	<input type="checkbox"/>	<input type="checkbox"/>	I.O.P.P.	<input type="checkbox"/>	<input type="checkbox"/>
A.1.3			A.1.8		
Safety radio	<input type="checkbox"/>	<input type="checkbox"/>	Refrigeration	<input type="checkbox"/>	<input type="checkbox"/>
A.1.4			A.1.9		
Load line	<input type="checkbox"/>	<input type="checkbox"/>	Cargo gear	<input type="checkbox"/>	<input type="checkbox"/>
A.1.5			A.1.10		
Hull and machinery class certificates	<input type="checkbox"/>	<input type="checkbox"/>	Fitness for carriage of Dangerous Chemicals in Bulk	<input type="checkbox"/>	<input type="checkbox"/>

A.2	All of the following publications or manuals were available on board.	Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No		Yes	No
A.2.1			A.2.5		
SOLAS	<input type="checkbox"/>	<input type="checkbox"/>	Load Line	<input type="checkbox"/>	<input type="checkbox"/>
A.2.2			A.2.6		
MARPOL	<input type="checkbox"/>	<input type="checkbox"/>	Oil Pollution Contingency Plan	<input type="checkbox"/>	<input type="checkbox"/>
A.2.3			A.2.7		
IMDG/BCH/IGS Codes	<input type="checkbox"/>	<input type="checkbox"/>	L. S. A. Training Manual	<input type="checkbox"/>	<input type="checkbox"/>
A.2.4			A.2.8		
COLREG	<input type="checkbox"/>	<input type="checkbox"/>	Intact Stability Booklet	<input type="checkbox"/>	<input type="checkbox"/>
<i>And on Tankers additionally:</i>					
A.2.9			A.2.11		
COW - Manual	<input type="checkbox"/>	<input type="checkbox"/>	Tank Cleaning Guide	<input type="checkbox"/>	<input type="checkbox"/>
A.2.10			A.2.12		
IGS - Manual	<input type="checkbox"/>	<input type="checkbox"/>	ISGOTT	<input type="checkbox"/>	<input type="checkbox"/>

A.3	All of the following records, applicable to the type of vessel, were presented.	Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No		Yes	No
A.3.1			A.3.3		
Calculations of stress and stability for previous voyages	<input type="checkbox"/>	<input type="checkbox"/>	IMDG-Manifest Dangerous Goods	<input type="checkbox"/>	<input type="checkbox"/>
A.3.2			A.3.4		
Oil Record Book, Part I (& II)	<input type="checkbox"/>	<input type="checkbox"/>	L. S. A. Maintenance Records	<input type="checkbox"/>	<input type="checkbox"/>

A.4	The presence of instructions from Managers dealing with the below listed items was verified.	Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No		Yes	No
A.4.1			A.4.5		
Implementation of safe working practices	<input type="checkbox"/>	<input type="checkbox"/>	Bunkering Procedures	<input type="checkbox"/>	<input type="checkbox"/>
A.4.2			A.4.6		
Safety Committee Meetings	<input type="checkbox"/>	<input type="checkbox"/>	Emergency Procedures	<input type="checkbox"/>	<input type="checkbox"/>
A.4.3			A.4.7		
Drug and Alcohol Programme	<input type="checkbox"/>	<input type="checkbox"/>	Maintenance Planning	<input type="checkbox"/>	<input type="checkbox"/>
A.4.4			A.4.8		
Job and Training Description for Officers	<input type="checkbox"/>	<input type="checkbox"/>	ISM-CODE	<input type="checkbox"/>	<input type="checkbox"/>

SURVEYOR'S QUESTIONNAIRE

	Yes	No
A.5 The crew's intercommunication abilities and certification levels was found satisfactory, as outlined below:	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
A.5.1 All Crew members were able to communicate in one common language.	<input type="checkbox"/>	<input type="checkbox"/>
A.5.2 All Officers were able to communicate in English and understood common nautical terms	<input type="checkbox"/>	<input type="checkbox"/>
A.5.3 All Officers were fully certified and STCW-endorsed	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
A.6 A personal safety policy was verified implemented on board as outlined below:	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
A.6.1 Appropriate posting of signs and safety instructions	<input type="checkbox"/>	<input type="checkbox"/>
A.6.2 Personal protective equipment such as hard hats, safety shoes, gloves are available for all crew members	<input type="checkbox"/>	<input type="checkbox"/>
A.6.3 Personal protective equipment observed in use on board	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
A.7 The vessel is regularly visited by a superintendent, and periodic performance reports are prepared in accordance with standing orders and sent to the managers:	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
A.8 The master is kept updated regarding the employment of the vessel as outlined below:	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
A.8.1 The master is provided with copies of charter parties, or relevant clauses from the same.	<input type="checkbox"/>	<input type="checkbox"/>
A.8.2 The master was informed regarding the requirements concerning this inspection prior to the surveyors arrival.	<input type="checkbox"/>	<input type="checkbox"/>

SURVEYOR'S QUESTIONNAIRE

B. BRIDGE

B.1 All of the following equipment is provided on board:	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
B.1.1 Gyro Compass	<input type="checkbox"/>	<input type="checkbox"/>
B.1.2 Magnetic Compass	<input type="checkbox"/>	<input type="checkbox"/>
B.1.3 Auto Pilot	<input type="checkbox"/>	<input type="checkbox"/>
B.1.4 Radars	<input type="checkbox"/>	<input type="checkbox"/>
B.1.5 ARPA	<input type="checkbox"/>	<input type="checkbox"/>
B.1.6 Speed Log	<input type="checkbox"/>	<input type="checkbox"/>
B.1.7 Echo Sounder	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
B.1.8 RPM & Rudder indicators	<input type="checkbox"/>	<input type="checkbox"/>
B.1.9 RDF	<input type="checkbox"/>	<input type="checkbox"/>
B.1.10 GPS	<input type="checkbox"/>	<input type="checkbox"/>
B.1.11 Signal Lamp	<input type="checkbox"/>	<input type="checkbox"/>
B.1.12 Sextant + Chronometer	<input type="checkbox"/>	<input type="checkbox"/>
B.1.13 Navtex	<input type="checkbox"/>	<input type="checkbox"/>
B.1.14 VHF	<input type="checkbox"/>	<input type="checkbox"/>

B.2 All of the following equipment is provided on board:	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
B.2.1 Fire Detection Panel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B.2.2 Watertight Door Indicators	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
B.2.3 Emergency Communication to Steering & Engine Room	<input type="checkbox"/>	<input type="checkbox"/>
B.2.4 Intercommunication Systems	<input type="checkbox"/>	<input type="checkbox"/>

B.3 All of the equipment provided on the bridge was reported in good working condition and provided with operation manuals:	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

B.4 All of the publications listed below were found on the bridge and were of latest edition, corrected up to date:	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
B.4.1 Pilot Books	<input type="checkbox"/>	<input type="checkbox"/>
B.4.2 Light Lists	<input type="checkbox"/>	<input type="checkbox"/>
B.4.3 List of Radio Signals	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
B.4.4 Tide Tables	<input type="checkbox"/>	<input type="checkbox"/>
B.4.5 Nautical Almanac	<input type="checkbox"/>	<input type="checkbox"/>
B.4.6 Notice to Mariners	<input type="checkbox"/>	<input type="checkbox"/>

B.5 A coastal chart within the vessel's trading area chosen at random by the surveyor could be corrected according to the latest notice to mariners received on board or, alternatively, all charts were kept updated:	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

B.6 All of the following were posted or found on the bridge:	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
B.6.1 RDF Correction	<input type="checkbox"/>	<input type="checkbox"/>
B.6.2 Magnetic Compass Deviation Curve	<input type="checkbox"/>	<input type="checkbox"/>
B.6.3 Muster List	<input type="checkbox"/>	<input type="checkbox"/>
B.6.4 Fire Control Plan	<input type="checkbox"/>	<input type="checkbox"/>
B.6.5 RPM Speed Table	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
B.6.7 Instruction in the use of Emergency Steering and Change over Procedures	<input type="checkbox"/>	<input type="checkbox"/>
B.6.8 Master's Standing Orders	<input type="checkbox"/>	<input type="checkbox"/>
B.6.9 Night Order Book	<input type="checkbox"/>	<input type="checkbox"/>
B.6.10 Pilot Information Sheet	<input type="checkbox"/>	<input type="checkbox"/>
B.6.11 Arrival/Departure Check List	<input type="checkbox"/>	<input type="checkbox"/>

B.7 The radio equipment was reported in fully operational condition by the operator, and appropriate manuals and handbooks were available:	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>



SURVEYOR'S QUESTIONNAIRE

D. SAFETY ITEMS:

Yes No

- D.1 An officer has been assigned the responsibility of the upkeep of life saving appliances, of carrying out weekly and monthly checks and of entering these into the log as prescribed by SOLAS: ☒ ☐
- D.2 All safety and operational instructions were clearly legible and in a language understood by all crew members ☒ ☐
- D.3 A random check among ratings and junior officers proved them to be proficient in their duties according to the muster list. Ratings and officers have knowledge of the use of emergency equipment such as the emergency fire pump: ☒ ☐
- D.4 A boat drill was carried out as part of the survey and the crew appeared proficient in their tasks. The lifeboat was launched without delays or problems: ☒ ☐
- D.5 The lifeboats, davits, falls and attachments to the boat were inspected and found in good condition: ☒ ☐
- D.6 A safety net and a life buoy dedicated to the gangway is provided on board. ☒ ☐
- D.7 Pilot embarkation area, ladder and accessories were in good condition and free from temporary repairs: ☒ ☐
- D.8 The fire line was found in good condition and without temporary repairs. A number of fire lockers were verified to contain hoses and nozzles fitting the hydrants: ☒ ☐
- D.9 The emergency fire pump was tested and found in good condition: ☒ ☐
- D.10 A fixed fire-extinguishing system serving the engine spaces was properly installed and was in apparent good condition with instructions clearly posted: ☒ ☐
- D.11 A fixed fire-extinguishing system serving the cargo spaces was fitted and in apparent good condition: ☒ ☐
- D.12 Portable extinguishers were in good condition with examination labels less than 12 months old: ☒ ☐
- D.13 Fire flaps and vent covers to the accommodation, engine room, cargo compartments and store rooms were well maintained, marked and capable of closing tight: ☒ ☐
- D.14 An appropriate number of complete firemen's outfits with SCBA's were provided on board and all were well maintained and equipped and ready for use: ☒ ☐
- D.15 The vessel carried well maintained safety equipment in sufficient quantities and properly installed and maintained: ☒ ☐

SURVEYOR'S QUESTIONNAIRE

D. SAFETY ITEMS:

Yes No

- | | |
|--|---|
| D.1 An officer has been assigned the responsibility of the upkeep of life saving appliances, of carrying out weekly and monthly checks and of entering these into the log as prescribed by SOLAS: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.2 All safety and operational instructions were clearly legible and in a language understood by all crew members | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.3 A random check among ratings and junior officers proved them to be proficient in their duties according to the muster list. Ratings and officers have knowledge of the use of emergency equipment such as the emergency fire pump: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.4 A boat drill was carried out as part of the survey and the crew appeared proficient in their tasks. The lifeboat was launched without delays or problems: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.5 The lifeboats, davits, falls and attachments to the boat were inspected and found in good condition: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.6 A safety net and a life buoy dedicated to the gangway is provided on board. | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.7 Pilot embarkation area, ladder and accessories were in good condition and free from temporary repairs: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.8 The fire line was found in good condition and without temporary repairs. A number of fire lockers were verified to contain hoses and nozzles fitting the hydrants: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.9 The emergency fire pump was tested and found in good condition: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.10 A fixed fire-extinguishing system serving the engine spaces was properly installed and was in apparent good condition with instructions clearly posted: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.11 A fixed fire-extinguishing system serving the cargo spaces was fitted and in apparent good condition: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.12 Portable extinguishers were in good condition with examination labels less than 12 months old: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.13 Fire flaps and vent covers to the accommodation, engine room, cargo compartments and store rooms were well maintained, marked and capable of closing tight: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.14 An appropriate number of complete firemen's outfits with SCBA's were provided on board and all were well maintained and equipped and ready for use: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |
| D.15 The vessel carried well maintained safety equipment in sufficient quantities and properly installed and maintained: | <div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> |

SURVEYOR'S QUESTIONNAIRE

E. DECK DEPARTMENT DRY CARGO VESSELS:

Yes No

E.1 The ship's side and deck were as far as visible found free from corrosion or contact damage affecting the vessel's strength and there were no temporary repairs:

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E.2 All deck houses were inspected and found clean and orderly with water tight doors, bulk-heads, fire flaps and fittings in good condition:

--	--

E.3 All cargo gear was in apparent good condition:

--	--

E.4 All hatches, coamings and covers with lifting/securing devices were inspected and found in apparent good working condition, without excessive corrosion, hydraulic leakages or other defects:

--	--

E.5 A hose test of all hatch covers and hold entrances was carried out with corner drains and transversal cover joints plugged and the hatches proved tight:

--	--

E.6 Mooring and anchoring arrangements were found in good condition, without hydraulic leakages, excessive corrosion or worn out parts:

--	--

E.7 Internal inspection of the cargo holds was carried out and proved structural members, ladders, pipes, platings, tank tops and bulkheads to be in good condition and without temporary repairs. A suction test of bilges gave satisfactory result:

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E.8 The weather deck and the holds were free from defects likely to cause personal injury and were sufficiently illuminated:

--	--

E.9 A representative number of ballast tanks were safe for entry and inspected internally and all found in good condition, well coated and without excessive corrosion or defects considered to affect the vessel's strength or operation:

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E.10 All double bottom ballast tanks, including vent and sounding pipes, were pressure tested and verified to be tight:

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E.11 Ballast tank vents and sounding pipe were found in good condition and properly marked:

--	--

E.12 Bunkers tank vents and bunker stations were found in good condition, with savealls fitted and bunker transfer procedure instructions posted:

--	--

E.13 Deck and cargo areas appeared free from other defects which could pose an increased risk for pollution, cargo damage or machinery breakdown:

--	--